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27 APR 1970

MEMORANDUM FOR: Acting Deputy Director for Support

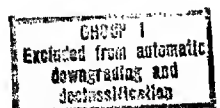
SUBJECT : Office of Personnel Report - Week Ending 24 April 1970

1. Cost-of-Living Increase: It has just been announced that the CPI for the month of March reached a level of 133.2. This represents a 3.5 increase over the base month figure of 128.7 and exceeds the 132.6 (3% increase) needed to trigger a cost-of-living adjustment. If the CPI remains at or above 132.6 in April and May but does not exceed 133.2, an automatic cost-of-living increase of 4.5 (3.5 + 1.0) will become effective on 1 August 1970 for present annuitants and those who retire by 31 July 1970. Any increase in the CPI above 133.2 would result in a further increase in the cost-of-living adjustment.

2. New Equipment in the Retirement Affairs Division: We have purchased two programmable electronic desk calculators and one automatic typewriter for the Retirement Affairs Division. These mechanical aids, particularly the programmable electronic calculators, are of tremendous value to us in terms of elimination of the heavy volume of time-consuming arithmetic calculations in computing annuity estimates which to date had to be computed by hand.

3. Allowances and Differentials: On 22 April 1970 the Chief, Contract Personnel Division attended a meeting at the Department of State called by Mr. Charles W. Brown, the Department's new Director, Allowances Staff. The purpose of the meeting was to give Mr. Brown an opportunity to meet liaison officers from other Government agencies and for all of us

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to discuss matters of general interest in the area of allowances and differentials.

It appears that there are going to be some recommended changes to the standardized allowances and differentials in the foreseeable future.

4. Position Classification: While activity during the past week has been concerned primarily with reviewing submissions for all agency components covering reduction to 1971 ceiling, surveys are now in progress in the Office of Computer Services, the Office of Special Projects and the Office of Research and Development in the Science and Technology Directorate.

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5. President's Committee on Employment of the Handicapped: On 23 April [REDACTED] Chief, Staff Personnel Division, attended the annual meeting on the President's Committee on Employment of the Handicapped. The Vice President presented the President's Trophy for the "Handicapped American of the Year" to Mr. Danny Scholl, a former musical comedy star.

6. Awards Dinner - Mr. Houston: Reservations for the National Civil Service League's Career Service Awards Dinner total 120 as of this date.

7. Savings Bond Rally: The Agency's Savings Bonds rally for keymen was held in the Auditorium on 23 April. The speakers were Mr. Wattles and Mr. Quent Williams, Director, Office of Planning and Research, U. S. Savings Bonds Division, Department of the Treasury. In addition to the speech by Mr. Williams, a film, "Rally Around the Flag," narrated by Robert Young, was shown.

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8. Reserve Guest Speaker: Mr. John A. Armitage, Director of United Nations Political Affairs, Department of State, is scheduled to address the Agency Military Reserve Unit on Monday, 27 April 1970, on the subject "The United Nations: Its Usefulness to U. S. Foreign Policy and Security Interests."

9. Military PSYOPS Course: A group of twenty Agency Military Reservists completed their active duty training on Military Psychological Operations on Friday, 24 April 1970, [REDACTED]
From all reports this has been a successful course.

/s/ Robert S. Wattles
Robert S. Wattles
Director of Personnel

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